



Calvary Christian School

Student Handbook 2010-2011

Prepare, Train, Equip for Every Good Work

Preparing children to know and follow Jesus Christ (2 Peter 3:18)
by training and equipping them for every good work. (2 Timothy 3:17)

19248 E. San Tan Blvd. Queen Creek, AZ 85142

Phone: (480) 988-4241

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Parent/Student Handbook Agreement

I have personally read, understand, and agree to the guidelines contained in the Calvary Christian School's Handbook. While enrolled in CCS, I agree to cooperate with these standards to the fullest extent.

Student

Date

As a parent, I have read the Calvary Christian School's Handbook. I will cooperate with the school in its endeavor to maintain these high Christian standards.

Parent

Date

*This agreement letter must be signed by both student and parent and returned to the school before the first day of class.

PARENTAL & STUDENT AGREEMENT

Parents and student applicants must agree to and sign the following Parental Statement:

1. I appreciate the standards of the school and do not tolerate profanity, obscenity in word or action, dishonor to God and the Word of God, or disrespect to the personnel of this school. Therefore, I agree to support all regulations of the school in the applicant's behalf and authorize this school to employ such discipline, as it deems wise for the training of my child.
2. I agree to uphold and support the high academic standard of the school by providing a place at home for my child to study and giving my child encouragement in the completion of homework and assignments.
3. I understand that my child's needs must fit the educational capabilities of the school.
4. I promise to pay my financial obligations to the school on the dates due and understand that it may be necessary to withdraw my child if prior arrangements are not made on a past due account.
5. I give permission for my child to take part in all school activities and school sponsored trips away from the school premises, and absolve the school from liability to me or my child at school or during any school activity.
6. I understand that the school reserves the right to dismiss any child who fails to comply with the established regulations and discipline or whose financial obligation remains unpaid.
7. I understand that the school is an extension of the family and the parent and teacher are coworkers in the child's education. I will contact the teacher and discuss any areas of concern before discussing the problem with others. I will encourage and support my child's teacher.

Parent Signature

Date

Student Signature

Date

Calvary Christian School

WELCOME

Welcome to Calvary Christian School! This handbook has been designed as a tool to help familiarize you with our school and specific school policies. Please read it carefully and be sure that you understand the guidelines that we have established with the student's and with the school's best interest in mind. We want you to understand what Calvary Christian School offers and what is expected in return. Please note that by signing the handbook acknowledgment form, you are stating that you have read, understand, and are agreeing to the terms of this handbook.

Letter from the Pastor

Dear Parents:

I would personally like to thank you for allowing Calvary Christian School the opportunity to educate your child in the essentials of this life. As a Christian school, our desire is not only to focus on the A, B, C's of education, but to focus on the Christian fundamentals¹ as well as the spiritual gifts that are offered to us through the Scriptures².

Since a child develops his/her personality and life traits at a very young age, our school is designed to come along side and support the family belief system³. This will be accomplished by enhancing a child's life through Scriptural memorization and study⁴. It is our desire that each child come into a personal and relevant relationship acknowledging Jesus as the Christ⁵. As a child progresses through the various grades, it is our vision that each child will have a clear understanding of the Scriptures and the gifts that God has given to them to benefit the local church as well as the world at large⁶. This can be achieved through a balanced perspective of the Holy Spirit and His desire to work in all of our lives⁷. When your child accepts Jesus as the Christ, they will someday have the opportunity to bless others around the world via the Gospel⁸. We desire to prepare them for that calling whether it is vocational or ministerial⁹.

Again, thank you for the opportunity to assist in the education of your child. We take this responsibility very seriously and ask for your continued prayer support¹⁰. Our prayer is that the Lord will grant us the wisdom necessary to help your child achieve a proper academic as well as spiritual education¹¹.

In the precious name of Jesus,
Pastor Jim

1) John 3:16-21 2) 1 Corinthians 12-14 3) Deuteronomy 6:6-7 4) 2 Timothy 2:15
5) Acts 4:12, Romans 10:9 6) Ephesians 4:11-16, 1 Corinthians 12:4-14 7) John 16:13-15
8) Matthew 5:13-16 9) Colossians 3:17,23-24 10) Matthew 18:6-7 11) Proverbs 2

Calvary Christian School

A Ministry of Calvary Chapel of Queen Creek

Established 2004

OUR MISSION

Prepare, Train, Equip for every good work.

OUR PHILOSOPHY

We desire that each student would grow in the fullness and love of Jesus Christ. We want our students to imitate Jesus. We expect each student to strive for the highest development of each of his/her God-given gifts and talents.

We are intentionally Christian and are designed for like-minded parents. We require that one parent be born again and actively attending a Christian church.

GUIDING PRINCIPALS

We understand preschool children can know that God loves them.

We understand most young children learn through sensory learning of touching, smelling, tasting, seeing, and hearing.

We understand young children's muscles need to develop before they should use the "paper and pencil method."

We believe our students will be successful in learning when they develop self-control, a longer attention span, and can listen, follow directions, and work with others.

OUR STATEMENT OF FAITH

We believe:

1. The Bible is the inerrant Word of God, and was written by men who were inspired by the Holy Spirit. (II Tim. 3:16)
2. In the true and living God, who created the heavens and the earth and who has revealed Himself to us in three persons; the Father, the Son, & the Holy Spirit. (Gen 1:1, Ex 3:14, Jn 1:1, 13)
3. Jesus was born of a virgin. (Isa 7:14, Matt 1:22-23)
4. Salvation, the forgiveness of sins, is received as a gift of God on the basis of faith in His Son, Jesus Christ. (Eph: 2: 8-9)
5. Jesus Christ died on the cross to atone for our sin, that God raised Him from the dead on the third day and that He is alive and present with us in the person of the Holy Spirit. (I Pet. 3:24, I Cor. 15: 3-5, Acts 1: 9-11, Acts 2: 1-4)

6. Jesus Christ is coming again to judge the world in righteousness and to establish God's kingdom on earth. (Acts 17:30-31)
7. The worship of God should be in Spirit and in Truth; therefore, we emphasize singing of songs of praise and thanksgiving along with the preaching and teaching of God's Word. (Jn. 4:23-24, Ps. 57:7-11, Matt 28:18-20, Eph. 4:11-13)
8. The chief characteristic of God is love and that our highest priority in life on this earth is to love God and to love one another. (Rom. 12:9-13, Lev. 19:18, Deut. 6:5)

**A complete doctrinal statement is available upon request.*

OUR TEACHERS

The teaching staff at Calvary Christian School Preschool is highly qualified and thoroughly dedicated to helping each student grow spiritually, mentally, and physically. All staff and faculty have a personal commitment to Jesus Christ. They will allow the Lord to minister through them by the power of the Holy Spirit. All teachers participate in continued education.

ACCREDITATION

Calvary Christian School is fully licensed in Preschool through Pre-Kindergarten by the Arizona Department of Health Services. Our preschool and elementary classes meet the standards prescribed by the Arizona Department of Education. Calvary Christian School is a member of the Association of Christian Schools International.



POLICY CONCERNING CRITICISM AND CONFLICT RESOLUTION

“Moreover if your brother sins against you, go and tell his fault between you and him alone. If he hears you, you have gained a brother. But if he will not hear you, take with you one or two more...” Matthew 18:15-18

Calvary Christian School administration, teachers, and staff members are open to receive positive, constructive criticism or suggestions concerning ways in which the school might be improved. It is recognized that in any school setting, difficulties or misunderstandings may arise at some time between parents and a teacher – or between parents and a member of the staff– regarding their child's education while attending Calvary Christian School.

School policy procedures concerning problems, conflicts, criticisms, or suggestions:

1. **Discuss with the individual (i.e. teacher or staff member) your concerns.**
2. **Only if necessary, the situation should be discussed with the Administration or a member of the pastoral staff.**

This procedure is in direct accordance with Matthew 18:15-18, and is to be observed by everyone connected with the child's educational experience at Calvary Christian School, including students, parents, teachers, staff members, Administration, and School Board members.

Experience has shown repeatedly that following this simple, yet straightforward, Biblical principle to resolve conflicts is not only the best way to resolve problems in a positive way, but can also preserve and improve personal relationships between everyone involved.

General Information

Contact Information

Telephone: (480) 988-4241 School Office
 (480) 988-2984 Church Office
 Fax: (480) 987-2717
 Address: Calvary Christian School
 P.O. Box 637
 19248 East San Tan Boulevard
 Queen Creek, AZ 85142
 Website: www.ccsqcaz.org
 E-Mail: school@ccsqcaz.org

School Hours

Grade	Start	End
Kindergarten	8:25 AM	11:30 AM
Full Day Kindergarten	8:25 AM	3:00 PM
Elementary	8:25 AM	3:00 PM

I. Academic Grade Codes & Programs

A. Academic Grade Codes

Kindergarten – First

Grade Grading Scale

E – Excellent
 Student had mastered the skills taught.
 S – Satisfactory
 Student is working to capacity.
 N – Needs to Improve
 Student is not working to capacity.
 P – Improvement
 Student has shown improvement since last report or conference.

Conduct Codes

E-Excellent
 G-Good
 S-Satisfactory
 N-Needs to Improve
 U-Unsatisfactory

Second-Sixth Grade

Grading Scale

A	93-100
B	85-92
C	76-84
D	67-75
F	0-66

Percentage

Letter Grading

O = Outstanding
 S = Satisfactory
 N = Needs Improvement

B. Evaluation Procedures (Grades K-6)

1. Progress Reports

Progress Reports are issued 4 times a year - twice each semester. This report will be issued to inform parents of a student's academic, classroom, and behavioral progress.

2. Report Cards

Quarterly reports will be issued 4 times a year.

C. Homework

Homework is a necessary and advantageous extension of a school's educational program. It serves to reinforce skills taught in the classroom and to challenge students in new applications of mastered principles. Homework may also be class work not completed during the day. It is the school's policy to assign an adequate amount of homework appropriate to the student's age and subject. Homework is not assigned on Wednesdays, in order to encourage church attendance.

The quantity of homework is assigned according to the average level of the class. More advanced students may complete their work in less time while some students may require more time to complete the assignments within these suggested guidelines: For K-8th grade approximately 10 min per grade. Example: 3rd grade= 30 minutes.

Understandably, there is nothing gained when parents complete their child's homework. This only gives the teacher the impression that a student knows and understands the materials, and it discourages student from becoming independent and self-sufficient. Also, when tested on material supposedly understood, the student is unable to do the work. This, of course, results in wasted time and often results in poor test grades. Parents can be a real asset in guiding their children to the proper answer and demonstrating proper methods without actually doing the work.

Homework is the student's responsibility. The quality of homework is usually a demonstration of one's attitude toward school and learning. Parents can assist their children in the development of these attitudes by:

- Providing special times each day to work on assignments.
- Providing a special place to work.
- Helping to organize the student's notebook.
- Making sure assignments are complete and in the notebook where the child can find them to turn in.

D. Make-Up Work

It is the student's responsibility to obtain all make-up work immediately upon return to school. Students who are absent (for any reason) will be required to make up work missed in each subject. Full credit will be granted when work is turned in according to the number of days missed. For family trips, the teacher may not be able to give assignments to the student prior to his or her leaving. The same time requirements will apply. Many assignments are of such nature that they cannot be made up and parents should consider this when planning trips.

E. Retention Policy

It may be the recommendation of the student's teacher that a child repeat a grade level. Being retained does not imply failure nor is it a punishment of any kind. Since it is the goal of every Christian to be made complete in the image of Christ, sometimes it must be determined whether or not being held back will be beneficial in attaining that goal. The teacher and administration will request the parent to meet to pray and discuss concerns and ideas that could help the student make necessary changes. These conferences will be held between February and the end of school. Both the teacher and director will make the final decision for retention.

F. Achievement Test

Achievement tests are administered to all students each year in order to help parents and teachers evaluate their progress. These tests are mandatory.

Standardized testing week is set for April of each subsequent school calendar year.

G. Cumulative Records (CUMS)

Pursuant to the Education Code of Arizona, 15-828, you are hereby given notification of privacy rights of parents and students. Federal and state laws grant certain rights of privacy and rights of access to students and their parents. Full access to all personally identifiable written records maintained by Calvary Christian School must be granted to natural parents, adoptive parents, or legal guardians of students under the age of 18.

Parents may review individual records by making a request to the office. The administration will see that explanations and interpretations are provided if requested. Information, which is alleged, to be inaccurate or inappropriate may be removed upon written request by parents and review by administration.

1. The administrative office will handle the following requests:

- a. Policies and procedures relating to types of records
- b. Types of information retained
- c. Persons responsible for record
- d. Directory information
- e. Access by other persons
- f. Review
- g. Challenge of records
- h. Transfer of a student to a new school

Photocopies of any informational records are charged a reasonable fee per page.

H. Curriculum Overview

Calvary Christian School curriculum is in accordance with the Arizona Department of Education.

Elementary

Reading/ Language Arts	Bible/Chapel	Spanish
Science	Social Studies	
Math	Character Foundation	
Music/Art/PE	Health	

II. Accounting

A. Registration Fee

A \$300 (\$250 for Kindergarten) non-refundable registration fee is due upon enrollment. The registration fee is non-refundable unless:

- a. Application is denied
- b. Student is accepted to school and decides not to attend within two weeks of acceptance
- c. *All fees collected go directly toward student needs in the school*

B. Payment Plan for Tuition and Fees

- 1. Every family is given a contract agreement to sign that states the total amount of tuition due for the entire school year.

2. Tuition & Fee payment options:

Payment Plans	
Families will sign a contract with our financial office after their student is accepted. Payments are electronically withdrawn from your account through FACTS Tuition management company. All families choosing OPTION 3 or 4 MUST register with FACTS by May 26, 2010.	
OPTION 1	One annual payment payable by check directly to CCS due on or before August 9, 2010. <i>(2% cash discount)</i>
OPTION 2	Two annual payments payable by check directly to CCS due on or before August 9, 2010 and January 3, 2011.
OPTION 3	Twelve (12) monthly payments from June 5 th or 20 th , 2010 to May 5 th or 20 th , 2011 through FACTS.
OPTION 4	Eleven (11) monthly payments from July 5 th or 20 th , 2010 to May 5 th or 20 th , 2011 through FACTS.

3. Enrollment status will be compromised if payments are not made by the first day of school.
4. Calvary Christian School reserves the right to adapt an individual payment plan, as it deems necessary. Parents should communicate any unforeseen needs to the Director at the earliest possible time.
5. CCS strives to keep tuition rates as low as possible, yet high enough to secure quality teachers, staff, and educational materials.

When a student is voluntarily withdrawn from the school for any reason, tuition must be paid fully for any part of each calendar month that the student was in attendance. When a student is expelled or withdrawn at the recommendation of the school, tuition will be prorated for actual days attended during the month of expulsion.

C. Missed Payments and/or Returned Checks

1. There are times when a payment is missed. In the event a regularly scheduled payment is returned unpaid, the payer will receive notification from FACTS stating the missed payment will be reattempted, the specific date of the reattempt, and a reminder that a FACTS Returned Payment Fee will be assessed.
2. In the event an account is not paid, the student will be subject to removal from the school.
3. Returned checks - In the event a check is returned to the school from the bank, we will notify you and ask you to cover any additional charges from our bank.

D. Withdrawals

A student who is transferring from this school should inform the Principal and Finance Office at least one month prior to withdrawal. Each withdrawal request must have a parent(s) signature. When a student is voluntarily withdrawn from the school for any reason, tuition must be paid fully for any part of each calendar month that the student was in attendance. When a student is expelled or withdrawn at the recommendation of the school, tuition will be prorated for actual days attended during the month of expulsion.

E. Scholarships

Each year, Calvary Christian School receives funds through the tax credit program from the body of believers at our church, Calvary Chapel of Queen Creek. Many families donate to the school and the funds are not designated to an individual child. These funds are used as a means for scholarships for those typically not able to afford the cost of Christian education. We cannot guarantee any family a scholarship as we receive these funds randomly and are not aware of the amount we will receive each year. If you would like to be considered as a recipient for these funds, please contact the school office.

F. Tax Credit

Calvary Christian School encourages each family to participate in the Arizona Tax Credit initiative. In Arizona, a taxpayer can contribute to a scholarship funding organization such as TOPS, ASF, or ACSTO and receive a dollar for dollar tax credit. These funds can then be directed to Calvary Christian School. This program enabled many of our families the opportunity to attend our school by easing their financial burden.

For more information, please contact the school office or pick up a flyer in the school lobby.

III. Admissions

A. Nondiscriminatory Policy

Calvary Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to the students at the school. CCS does not discriminate on the basis of race, color national or ethnic origin in administration of its educational policies, scholarship and loan programs, and athletic and other school administered programs.

Calvary Christian School cannot currently provide for severe learning disabilities. We will endeavor to work with parents of learning disabled students to the extent that it does not jeopardize the teaching and learning of other students. With parental support and cooperation, our teachers and staff will make every reasonable effort to include the learning disabled child.

Every student who is admitted to our school should have a reasonable chance of success. It is academically unethical for us to admit students who have needs that we cannot meet.

B. Requirements for Admission

The following requirements have been established for admission to Calvary Christian School:

- Completed application form, signed by parent(s) or legal guardians, including health records, references, and registration fee. The registration fee will be refunded if approval is not granted.
- Satisfactory scholastic and behavioral records from previous school.
- Personal interview for parents and students (entering K-6th)
- Signed Handbook Contract from the student
- Arizona Immunization Requirements
 - **Exemptions:** The law allows (a) parents/guardians to elect exemptions to immunization requirements based upon their personal beliefs, and (b) health care providers of children to elect medical exemptions. Forms to be signed by the parents/guardians electing the personal beliefs exemption or the forms to be signed by the child's health care provider should be stapled to the ASIR.

***Calvary Christian School will not accept children without full and updated immunizations or a complete, signed immunization waiver.**

C. Age of Eligibility

One of the factors used to determine eligibility for Kindergarten and First Grade is the age of the child. To be consistent with changes made by the state of Arizona, CCS adheres to the following guidelines.

Grade	2010-2011
Kindergarten	5 by 8/01/10
First Grade	6 by 8/01/10

Arizona Education Code 15-821 (C)

We believe and enforce the birth date requirements for enrollment for the following reasons: Children are most likely to experience overall success in a class with their peers. Children may be advanced in a specific area, but most young children are not advanced in all areas. For instance,

young children who are above average in academic areas still usually fit best with their peers in social, emotional, or physical areas. Experience has shown us that children who are pushed ahead often struggle in upper grades. Their immaturity may not show up until they are one of the youngest students in Jr. High. We want our students to succeed and enter grade school with an excellent foundation in all areas. We believe it is a disservice to the child when we allow exceptions to this policy.

D. Learning Disabilities

Calvary Christian School cannot currently provide for severe learning disabilities. We will endeavor to work with parents of learning disabled students to the extent that it does not jeopardize the teaching and learning of other students. With parental support and cooperation, our teachers and staff will make every reasonable effort to accommodate the learning disabled child.

Every student who is admitted to our school should have a reasonable chance of success. It is academically unethical for us to admit students who have needs that we cannot meet.

E. Screening and Placement Test

Before a child enters kindergarten, they must attend a Kindergarten Readiness Screening Session. Children mature at different rates both academically and socially. We want all children at Calvary Christian School to have an opportunity to succeed in our program. It is not appropriate or ethical for us to accept children who will probably not succeed in our program. Screening and testing are done by the Administration and teacher, both of whom make all final decisions for placement.

IV. Admission and Continued Enrollment Standards

A. Admissions Statement

“And these words, which I command thee this day, shall be in thine heart. And thou shalt teach them diligently unto thy children, and shalt talk of them when thou sittest in thine house, and when thou walkest by the way, and when thou liest down, and when thou risest up.” Deuteronomy 6:6-7

In accordance with the Philosophy of Education of Calvary Christian School, it is expected that the parent(s):

- are **“born again”** (John 3:1-8; Titus 3:4-7)
- **instruct** their children in the Christian faith at home (Deuteronomy 6:6-7)
- **accompany** their children faithfully to church (Hebrews 10:25)
- are **willing to co-labor** with the school in the education and edification of their children. (Amos 3:3)

B. Spiritual Standard of Admission

Calvary Christian School is called to serve those parents who take to heart the command of the Lord in Deuteronomy 6:6-7. We seek to come alongside families who have a deep commitment to Jesus Christ and a devotion to His ways. Therefore, consideration for admission to Calvary Christian School, at least one parent in the family must have received Jesus Christ and be devoted to following Him.

C. Spiritual Standard of Continued Enrollment

For the grace of God that bringeth salvation hath appeared to all men, Teaching us that, denying ungodliness and worldly lusts, we should live soberly, righteously, and godly, in this present world; Looking for that blessed hope, and the glorious appearing of the great God and our Savior Jesus Christ; Who gave himself for us, that he might redeem us from all iniquity and purify unto himself a peculiar people, zealous of good words. These things speak, and exhort, and rebuke with all authority. Let no man despise thee.

The spiritual standard of continued enrollment at CCS requires the student's family to maintain the following biblical standards:

- A personal commitment to Jesus Christ
- A life that reflects Christ-like moral purity
- Demonstration of a life surrendered to the Lord
- The ability to manage one's household well
- Regular church attendance

Additionally, as the primary educators of children, parents need to be committed to effective co-laboring. This is demonstrated by parents who:

- Participate in school activities and events
- Communicate effectively with teachers
- Abide by school rules and policies
- Actively disciple their children
- Pray regularly and fervently for Calvary Christian School
- Attend meetings and parent functions as regularly as possible
- Undertake volunteer duties if possible
- Seek to resolve any problem or dissatisfaction with the school as soon as possible
- Contribute to the advancement of the school in every area – spiritually, academically, and financially
- **Fulfill 20 hours of volunteer time per family per year preschool through grade school.**
This time may be fulfilled in a number of ways:
 - **Helping in the classroom**
 - **Assisting with field trips**
 - **Playground duty**
 - **Some tasks can be done on weekends and at home**
 - **Cleaning classrooms**

CCS reviews each family annually relative to these standards. Families whose lives are not characterized by these standards receive ministerial support and are held accountable. Meetings with the parents occur to address each situation in a manner consistent with the Word of God. If, after ministering to the parents, it becomes clear that a parent persists in failing to maintain the standards identified above, ministry toward the family could continue, but their child(ren)'s enrollment may be subject to termination.

V. Attendance

A. Absence Policy

Students who have excessive absences, greater than ten days, may be expelled and/or not promoted to the next grade.

B. Absences

1. Regular attendance in class is one of the **greatest** contributing factors to success in school. Please keep this in mind and schedule all outside activities after regular school hours.
2. If your child is going to be absent, you must notify the school office within 15 minutes of the start of the school day.

Without an explanation, the student's absence will be considered unexcused. There are three types of absences. They are:

- **Excused** - doctor/dentist appointment, illnesses, funerals, or family crises.
- **Unexcused** - any written note that does not state a reason listed above. Excessive unexcused absences may result in a parent conference with the Administration.
- **Extended** – Planned absence of four days or longer:
This policy is designed for planned absences such as out-of-town trips, personal business, etc. The student’s teacher must be notified one week prior to the extended absence. The student must obtain from his/her teacher all work assignments for the designated period of absence. These assignments must be completed and turned in to the teacher upon the student’s return to school.

C. Attendance Procedure

1. Students who were absent or arrive late must report to the office for a pass to class.
2. A child is considered absent if he/she arrives after their lunch period begins.
3. A student should never leave school without permission. Any student needing to leave before the end of the school day should bring a signed parent note indicating the time of the dismissal and who is to be picking up the student. The parent or the person designated to pick up the child will sign the student out in the office. All work missed is to be made up.
4. Family Trips: If a family trip is planned while school is in session, please submit a Planned Absence Form to the office at least two weeks prior to the requested date. The student will be issued an excused absence if and only if prior approval for the trip has been received. Students are responsible to be in class ready to begin each school day and class on time.
5. Regular attendance is required so that best results can be attained. It is our premise that it is the parents’ responsibility to monitor their child’s attendance in school. The parents must enforce attendance in order to receive the maximum return for their tuition investment in CCS. Proverbs 29:15, I Samuel 3:13.

D. Tardy

Students are expected to be present for morning pledges/prayer at 8:25 a.m. A student is defined as tardy to class if he/she arrives after 8:30 a.m. Tardiness affects not only the tardy student, but disrupts the classroom environment.

1. 1 tardy per semester = 1 Parent Communication (PC) for each tardy
2. 3 tardies per semester = “N” on Progress Report
3. 6 tardies per semester = “U” on Semester Grade Report, and Behavior Referral

VI. Communication

“Conduct yourselves with wisdom...let your speech always be with grace...” Colossians 4:5-6

A. Student Responsibility

It is the student’s responsibility in every case of absence to arrange with the teacher to make up missed work, acquire notes, make-up tests, etc. Work not turned in from an absence will result in a zero.

B. Parent Responsibility

The school will contact parents regarding student grades; four times with Progress Reports, including two times with Parent Teacher Conferences, and four times with Quarterly grades. Additionally, brief PC slips are sent out frequently to promote communication with parents. Parents are encouraged to contact any teacher or administrator via school phone 480-988-4241 or school e-mail with any questions or comments during school hours. Please do not call the teacher at home for homework assignments or conferences.

C. School Responsibility

The school is very sensitive to and desirous of communicating with parents effectively and often.

1. Progress Reports are given quarterly; these are early warning signals for grades. Be advised, these are not official quarterly grades.
2. Parent conferences are scheduled twice a year. Other conferences may be scheduled on an individual basis and can be initiated by the parent or by the teacher. Call the school office if you desire a conference.
3. Open House times are scheduled at least twice a year (once a semester) to encourage everyone to “Come on over!” These include a beginning of the year open house and a spring open house to include prospective families.
4. Open Door – CCS adheres to an “open door policy.” Any parent may visit the school or classroom at any time by signing in at the school office to obtain a visitor’s pass. To avoid interrupting classes while exams, field trips, or videos are in progress, we suggest calling one to two days in advance to check the schedule with the office.

VII. Behavior

We believe modeling values is teaching values.. As disciples of the Lord Jesus Christ, respect and humility are an important part of the culture at CCS.

A. School Culture

Our school culture is demonstrated as follows:

1. Students will show respect by stopping classroom activities and politely greeting adult visitors or staff.
2. Boys will be encouraged to defer to ladies when entering a room.
3. Pledges to the American Flag, Christian Flag, and God’s Word daily at the beginning of the day.
4. Love one another!
5. Removing hats indoors.

B. School Rules for Students

1. Every class at CCS operates with two specific class rules:
 - a. Permission required to speak
 - b. Permission needed to get out of seat
2. Parents must use discretion in allowing students to bring personal items to school. The school will not be responsible for replacement or repair costs of items brought from home.
3. The following items are not permitted on campus: any electronic equipment and/or games (including i-Pods), baseballs, softballs, rollerblades, skateboards, and Heelys.
4. Cell phones are not permitted to be used during the school day. If a student brings a cell phone to school, it must be kept out of sight and not used until after school. Phone calls to parents during the day can be made in the CCS office.
5. Throwing rocks, dirt, sand, or other harmful objects is strictly forbidden.
6. Students must obtain permission from the teacher or assistant before leaving the classroom or designated playground area.
7. All play and school equipment must be used safely and properly.
8. Physical or emotional harassment such as name calling, teasing, or bullying will not be tolerated.
9. Food and drinks must be discarded before entering classrooms unless directed otherwise by a teacher.
10. Gum chewing is strictly forbidden on campus.

C. Chapel Conduct

1. Chapel is a time to worship and reflect on God.
2. Talking or disrupting Chapel will result in an immediate Behavioral Referral.
3. Please be thoughtful and kind to those around you.
4. Freedom to love and worship Jesus in Chapel is a valued tradition. Enjoy.

D. Dress Code

This Dress Code was developed in the Spirit of 1 Corinthians 10:31-32. Dress should be modest, clean, and friendly.

Parents and students are responsible for what is worn to school

Parents, please remember we live in a community. What may be acceptable to you may be unacceptable to another family. We must all refrain from causing offense to our brothers and sisters. This is a basic principle of love for those in the family of Christ. 1 Corinthians 8:9 *“Be careful; however that the exercise of your freedom does not become a stumbling block to the weak.”* 1 Peter 3:3-4, *“Your beauty should not come from outward adornment such as braided hair and the wearing of gold jewelry and fine clothes. Instead, it should be that of your inner self, the unfading beauty of a gentle and quiet spirit, which is of great worth in God’s sight.”*

Dress Code-Parent

Calvary Christian School strives to honor the Lord and we respectfully ask parents to honor Him in their choice of clothing as well. Anytime you are on campus or attending field trips, please dress modestly. We believe it is important to provide an example in our outward appearance that does not cause others to stumble.

A volunteer shirt will be provided when working in the classroom.

Uniform Requirements

1. Uniforms are to be worn on all school days.
2. Girls who wear skirts to Physical Education must wear shorts underneath the skirt.
3. Shirts can be purchased from Trinity Embroidery. There are to be no tight-fitting or “sagging” pants. Shorts must be 3” or less above the knee. Skirts must be 2” or less above knees. Also, pants are to be hemmed properly and not stepped on, frayed, or “thrashed.”
4. Plain colored undershirts should only be worn under school shirts. Character shirts (i.e. Hello Kitty, Incredible Hulk) are not permitted.
5. Jewelry that is complementary and not distracting is acceptable. For girls, no piercing, other than modest ear piercing, will be acceptable. For boys, piercing of any kind is unacceptable.
6. Tattoos of any kind, including temporary, are discouraged.
7. Hair is to be washed, well groomed, and out of the eyes.
8. Shoes are to be worn at all times on the school property. Tennis shoes, sneakers, and loafers are acceptable. Open toe shoes are not permitted.
9. For field trips, the students should wear school uniforms, unless the permission slip states otherwise.
10. On certain occasions, such as evening events, awards assemblies, and special chapels, students will be notified to dress formally and will be given clear and specific explanations regarding apparel expectations.
11. Consequences for each offense, will include the student being sent to the office to call home and have a parent bring acceptable clothing, with a follow-up PC sent home.

E. Unprepared for Class

A student is defined as unprepared for class if he/she has not brought proper writing instruments, paper, books, and completed homework as designated by the classroom teacher. Any violation will result in a PC.

VIII. Conduct

Students will profit and find satisfaction from school by adopting a positive attitude and by following the rules designed to provide safety, order, and a productive educational atmosphere.

A. Before & After School

1. Students must arrive no earlier than 15 minutes before the beginning of school. Students must arrive on time and respect people and property while waiting to enter the building. Care of the school grounds, the equipment and the facility is the responsibility of each student.
2. Students will enter and exit the building by the designated doors to provide a safe and orderly environment.
3. Students and parents will obey the teachers and administrators on duty for arrival and dismissal traffic.

B. Hallways

Movement will be safe and accident free if students adhere to the following rules:

1. Walk at all times and in line on the right side of the hallways.
2. Quiet in the hallways.
3. Pushing, punching, name-calling, or disrespectful behavior is not permitted.
4. Students dropping something or noticing litter should pick it up and place it in a trash receptacle.

C. Classroom

The classroom is designed for instruction. Students should be mindful of this purpose and respect fellow students' right to learn without interference.

1. Be punctual; sit in assigned seat before the start of class.
2. Respond to the teacher's directions promptly.
3. Observe the established rules of the particular class.
4. Be certain to have all materials needed for class. (i.e.: textbook, notebook, pen, pencil, homework, workbook, special assignments, etc.)
5. Participate in class by being attentive, asking questions, and being prepared to answer questions.
6. Students should not be in any classroom without staff supervision.

D. Lunch Area

All students have the right to enjoy a safe, leisurely lunch period. This should occur if students follow a few simple rules:

1. Treat one another with respect.
2. Obey the directions of teachers and cafeteria or custodial employees.
3. Be polite and patient while keeping the proper place in line.
4. Refrain from running.
5. Keep food and drinks in the lunch area.
6. Clean up tables and refrain from littering the floor.
7. Keep the noise level down.

E. Computer Use

Before starting work on a computer, it is important that a student understands the responsibility and standards of conduct necessary for its use. These include: Respect for property, taking care of school and personal possessions, morally good conduct, and showing a godly example.

In regards to these standards a student **must not**:

- Use a computer without permission and without supervision of a CCS staff member.
- Access sites that the school would deem inappropriate (i.e. pornographic, unlawful, obscene, or otherwise objectionable material).
- Violate copyright or other intellectual property rights.
- Illegally store, use, distribute, or copy software.
- Transmit threatening, obscene, or offensive materials.

- Gain unauthorized access to any computing, information, or communication devices or resources, including, but not limited to, any machines accessible via the Internet.
- Damage, modify or destroy the files, data, passwords, devices, or resources of CCS, other users or third parties.
- Load, attempt to load, or use any unauthorized discs, programs, or files.
- Use the computer/internet for anything other than school assignments and projects.
- Send or receive email, send or respond to an instant message, or enter a chat room at any time while using school computers.

Consequences:

Failure to abide by the above school policies regarding computer usage will result in:

- A referral to the Principal
- Detention/Saturday school or suspension
- Loss or limited use of school computers

F. Library

1. Maintain a quiet and orderly atmosphere conducive to study, research and reading.
2. Take care of library books and resources.
3. All books and other materials are to remain in the Library unless CHECKED OUT by Library personnel or supervising teacher.
4. Elementary school students may check out two books for one week.

All lost or damaged materials are charged to the student's account. Failure to return books or pay the replacement cost may result in the withholding of the student's report card until restitution is made.

G. Textbooks and Materials

Students are responsible for care and upkeep of materials and textbooks assigned to them. Any student who misplaces or mistreats these books will have to pay replacement costs.

H. Visitors

All visitors upon entering the school building, must report to the office and sign in. The receptionist will direct you to your designated room. Visitors must wear a visitor's pass.

I. False Alarms and Arson

Any student who sets off a false alarm or causes a fire will be suspended immediately and referred to legal authorities when appropriate. The Principal will consider suspension from school.

IX. Discipline

Proper expectations must be set as a firm foundation and backed by consistent encouragement and consequences in the spirit of Proverbs 22:6, Proverbs 23:13-14, Hebrews 12:1-13, and Proverbs 19:20. The Bible teaches clearly that **parents are primarily responsible for their child's upbringing, discipline, and restoration.** It is our desire to simply be a support, not the primary solution in a child's upbringing (Proverbs 22:6, 13:24, 23:13-14, 19:18). We believe firmly that God speaks to us through circumstances. CCS reserves the right at any time to dismiss a student from school who disrupts the tranquility of the school culture. Attendance at CCS is a privilege, not a right. All disciplinary decisions are made prayerfully.

A. Biblical Guidelines

Although discipline is not always pleasant, it is an essential aspect of godly education in the home and in the Christian school.

“No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it.” Hebrews 12:11

“He who ignores discipline despises himself, but whoever heeds correction gains understanding.” Proverbs 15:32

“... do not despise the Lord’s discipline and do not resent his rebuke, because the Lord disciplines those he loves, as a father the son he delights in.” Proverbs 3:11-12

B. Method of Discipline

CTR (Counsel / Teach Correct Behavior / Aid in Reconciliation)

We are all responsible for our own sins and are in need of repentance. It is wonderful to know that there is true forgiveness through Jesus Christ! However, there are many different motives for sin... sometimes even painful emotional experiences result in very inappropriate behavior. Therefore, it is the intention of the Administration to shepherd the heart of your child. This will include active listening, teaching correct behavior, and aiding the student in reconciliation with others, as well as with Jesus.

C. Discipline

Classroom discipline requires two components: Preventative & Corrective

1. Preventative:

Each teacher will devise his or her own system of motivation on an individual and class level. This plan will consist of verbal praise, awards, privileges, trips to the Principal and/or class parties. The purpose is to encourage proper behavior in all students.

2. Corrective:

The teachers will use sequentially: (1) Close proximity (2) Verbal warning (3) Office (administrative) referral. Major infractions will result in an immediate administrative referral.

3. Discipline Procedure:

Violations will generally result in the following:

1 st Infraction:	CTR, In class discipline directed by the classroom teacher
2 nd Infraction	CTR, Teacher communicates with Parent
3 rd Infraction	CTR, Administrative Referral, Call to Parent by an Administrator
4 th Infraction	CTR, Administrative Referral

D. Discipline Definition

Parent Communication (PC) is a written form communicating to the parents information regarding a student’s performance in school.

Behavioral Referral is a disciplinary action that results in a Saturday School. Once a student acquires seven PC’s, a Behavior Referral will be issued. All PC’s will be equal in weight and counted towards a limit of seven, regardless of issuing teacher or behavior.

Suspension is a disciplinary action that results in the student’s loss of privilege to attend classes for a determined amount of time. Suspensions run from 1 day-18 weeks or more.

Expulsion is a consequence resulting from behavior clearly contrary to the school culture and handbook at CCS.

E. Discipline Procedure - Minor Infractions

These will be handled through Parent Communication (PC) forms. Minor infractions include the following types of behavior: disruptive, disrespectful, disobedient, unkind, and dress code violations. When a student accumulates seven PC’s, regardless of the issuing teacher or behavior, it then results in a Behavior Referral: Saturday school or suspension. It is the Administration’s decision as to which one the student will serve. On the 4th Behavior Referral, a parent must attend each class with his or her child all day – within one week from the date of the infraction. Students will not be

allowed to attend school until a parent spends the day at school. Students are expected to obey the clear teachings of God's Word. (I John 5:13).

F. Major Infractions

Immediately define the infractions as "on" or "off" campus. Administer correction as per "on" or "off" campus stated policy.

Major infractions include, but not limited to:

1. Drug and alcohol involvement (2nd & 7th commandments from Exodus 20:12-14).
2. Fighting, physical harassment, or threats (6th commandment from Exodus 20:13).
3. Excessive teasing, emotional harassment, and gossip (6th commandment from Exodus 20:13).
4. Extreme insubordination (5th commandment from Exodus 20:12).
5. Smoking or possession of tobacco (2nd & 7th commandments from Exodus 20:12-14).
6. Stealing, cheating, lying, and slander (8th - 10th commandments from Exodus 20:15-16).
7. Vandalism, or graffiti (9th commandment from Exodus 20:14).
8. Weapons of any kind (10th commandment; Exodus 20:17).
9. Any illegal activity.

G. Zero Tolerance Policy

We have a **zero tolerance** policy on fighting, drugs, alcohol, tobacco, stealing, and weapons. It is our intention to protect our students from negative influences, intimidation and/or harm while simultaneously providing a clear stand for righteousness, love, help, and restoration for those students experimenting with or involved in behaviors contrary to their health, Jesus Christ, and the vision of CCS. The **zero tolerance** policy on fighting, drugs, alcohol, tobacco, stealing, and weapons is as follows, as per Matthew 18:

1. Fighting, stealing, possessing weapons on campus will result in prompt expulsion. We treat a threat as assault and any physical contact as battery. Any unwanted, harmful, or offensive touching is an automatic suspension. Drugs, alcohol, or tobacco brought to school or involved in at school or at any time off-campus will result in the student being expelled from school.

H. Cheating

A confirmed action of cheating will result in an immediate referral, a zero or "F" on the assignment, and Saturday school. Cheating is defined as:

1. Looking at another's test or quiz
2. Using a "cheat sheet"
3. Copying someone else's work, including homework
4. Complicity in cheating
5. Any form of communication during testing

I. Gossip, Slander, Lying Policy

We believe gossip, slander, lying, cheating, and excessive teasing are as detrimental to the culture of Calvary Christian School and our students as any outright excessive behavior. A student lying about a mistake will compound his or her discipline received. Therefore, our gossip/slander policy is as follows (as per Matthew 18):

1. 1st offense – Students work it out one-on-one. Behavior Referral, Suspension or Saturday school
2. 2nd offense – Public conference, Behavior Referral, 1 day -18 weeks suspension-Saturday school
3. 3rd offense – Student will be expelled

X. Consequences for Violations

Since parents are the primary initiators of discipline for their child, the school strongly desires to work in unison with parents on discipline. Our desire is to be firm, fair, and Christ-like in love. We pray and desire to include parents both personally, spiritually, and physically in our decisions. We believe God would encourage high standards while disciplining in grace, mercy, and love to sanctify each of us in righteousness. While this entire handbook is designed to provide clarity for all involved, the administration reserves the right to discipline every case based on its unique and specific nature.

All disciplinary decisions are made prayerfully. It is of the utmost importance that parents support the teacher and/or the administration in matters of discipline. If a disagreement arises in the corrective measures taken, parents should not voice that disagreement to the child until after speaking with the teacher or administrator. Often times, only one perspective is represented. It is important, however, that we teach the children, through our own example, to submit to the authority established by God.

A. Minor Infractions

Violations will generally result in a Parent Communication (PC).

1st Infraction - PC #1

2nd Infraction - PC #2

3rd Infraction - PC #3 – This pattern continues until the student has acquired nine PC's

7th Infraction - Behavior Referral: Saturday school. Repeat 1-9.

Repeated Behavior Referrals will be treated as a major infraction and can result in a suspension.

B. Major Infractions

Violations will generally result in the following:

1st Infraction CTR, Administrative Referral, Saturday school

2nd Infraction CTR, Administrative Referral, 1 day suspension

3rd Infraction CTR, Administrative Referral, 2 day suspension, Behavioral Probation

4th Infraction CTR, Administrative Referral, 3 day suspension, Behavioral Contract

5th Infraction CTR, Indefinite Suspension / Expulsion

In certain cases, a disciplinary action may result in an immediate suspension of 1-5 days (or longer). CCS reserves the right to automatically suspend any student from school whose behavior or attitude disrupts the tranquility and culture of the school. Attendance at CCS is a privilege, not a right.

Parent Conference with Administrator

Parent conferences will always begin and end with prayer for wisdom and discernment in regards to the issue of discussion. The principles of "Conflict Resolution" and Matthew 18:15-16 will be followed.

Suspension

Upon a student's suspension, at least one parent will need to meet with a school administrator within 3 business days. If this requirement is not met, a letter will be sent home notifying the parents that the school will withdraw/expel their child unless the school administrator is contacted within 24 hours of receipt of the letter.

A student serving suspension must write and submit a one-page paper on what he/she did, why it was wrong, and what will be done to correct future problems of this nature. All missed class work and assignments must be made up within one school day following the return to school. If makeup work is turned in before the stated deadline, 3/4 credit will be granted. Makeup work turned in one day late will receive 1/2 credit. Any work turned in beyond one day late will result in no credit. All suspensions/expulsions from CCS are measured in calendar days/weeks not school weeks, and holidays during school are included: summer break is not. A student must serve most of their suspension during class time.

Behavioral Probation & Contract

Behavioral probation can occur at any time for major infractions. The behavioral probation will be initiated at the time of a parent conference with an administrator. If warranted, a Behavioral Contract will be written with very clear consequences. It will be signed by all who are present. Failure to modify and improve behavior in the next nine weeks could result in possible expulsion. A progress report will be issued three weeks following the initial conference and a review will occur after the sixth week.

Indefinite Suspension / Expulsion

“It is senseless to pay tuition to educate a rebel who has no heart for truth.” Proverbs 17:16 (TLB)
Indefinite suspension will be issued when warranted. These situations will be evaluated on a case-by-case basis. An indefinite suspension will give the administration time to determine the appropriate course of action, in some cases, when circumstances warrant, an indefinite suspension may result in expulsion.

Expulsion may occur if repeated suspensions do not produce a change of student's behavior or attitude. Case by case stipulations may be written for student's desiring to return to Calvary Christian School. Parents must provide verification proving that the stipulations were adhered to that meet the approval of the administration before the student will be allowed to return to CCS. Admission policies must be followed.

Saturday School

Saturday school will be a part of the consequences for minor/major infractions of **3rd grade & above.** The parent(s) will decide the date it will be served (within a three-week period of the infraction). The students are required to be at the school from 7:00 -10:00 AM. Tardiness will result in an additional Saturday school (no exceptions). If a student is absent from Saturday school, he/she will receive two additional days of Saturday school to be served the following two Saturdays. We are aware of the inconvenience this may cause, but request the utmost support as we all pray and work towards the same end. A signed doctor's excuse will allow the child to serve the next available Saturday school. If a student is late or absent three times to Saturday school, he/she will be suspended from school for three days. If a student has an assigned Saturday school day(s) which has not been served by the end of the year, that student will not receive grades. Please note, more than one Saturday school is to be served, the parents may choose which Saturday to begin, but all Saturday schools must be served in a consecutive, uninterrupted order. Exceptions are made for school - recognized holidays. All discipline is cumulative within the current school year.

SATURDAY SCHOOL RULES

Time: 7:00am -10:00am

Where: TBA

Note to parents who drive their students to Saturday School:

- ***School uniforms are required for Saturday school.***
- Please be sure your child is with the teacher before you leave campus.
- It is best to arrive well before 7:00am to insure timeliness because the door will be closed promptly at 7:00am. (According to school office time)
- Being out of uniform, unprepared, tardy, and or absent to Saturday school will result in the student not being allowed to attend that day. The student will be reassigned to the following Saturday **and** be issued another Saturday school.
- (Example: If student is dropped off at 6:55 and out of uniform, they will not be allowed to attend Saturday school. The student will have to attend the following Saturday **and** they will be issued another Saturday school date.)

CONDUCT RULES:

Any violation of the following rules will result in that Saturday school not being completed and they will be reassigned the next Saturday. They will also be issued another Saturday School for their offence.

- No communication with other students including talking, gesturing, laughing, and note reading or writing

- No drinking, eating, or gum chewing
- No sleeping or the appearance of sleeping
- No getting out of your seat without permission

PREPARATION:

Students will need to be prepared for their stay in Saturday school. The other classrooms are not always open on Saturday, so all the supplies should be taken home on Friday. They will need:

- A Bible - this is used for a 2 page essay done in Saturday school
- Paper and pen
- Homework or an acceptable book to read (no magazines, newspapers, or comic books, etc.)

There will be one break from 8:30am to 8:45am for bathroom use. Students must stay with their teacher at all times. No other passes are given.

C. Admissions Committee

All students suspended or expelled from Calvary Christian School must go through our Admissions Committee for re-admittance in good standing to the school. Anyone accepted back in the school through the Admissions Committee will automatically be placed on probation.

XI. General Procedures

A. Authorized Child Release Procedure

To further protect your student, the following procedures will be followed in picking up your child.

1. No child will be released to any person who does not have proper authority and proper identification to pick up that child with the following exception, based upon unforeseen circumstances.
2. The parent has phoned the school in advance and sent a personally signed note with correct date to the person who is to pick up the child for that day only. The person with the signed authorization note must come to the school office between the hours of 8:00 AM and 3:00 PM and show proper identification and be verified by our records. This person will then be allowed to pick up the child.
3. In the rare case that a parent is not able to get a note to an authorized person to pick up his/her child, the following procedure will be followed: the parent must speak to the school staff first, and explain the extenuating circumstance.

Upon verification by the school staff, the child will be released to the person the parent sends as his/her representative. This type of situation shall be an extreme exception. A signed authorization note must be sent the following school day stating the extenuating circumstance and to whom the child was released.

B. Birthday Parties

Students celebrating birthdays during the year are permitted to bring cupcakes or other similar items to school to share. We require all classmates be included in any celebration-taking place during the day. If invitations are to be handed out to a private party, we require all students received the invitation or they must be delivered outside of school.

C. Child Abuse Reporting

The state of Arizona requires childcare providers and teachers to report any suspected incident of possible child abuse or neglect. We are legally obligated to comply with these guidelines.

D. Drop Off/Pick Up

For the safety and security of all students, parents must drop off and pick up students in designated area. Parents are to park their cars in the designated visitor parking area. A late fee of \$1 per minute will be charged if the parent is more than five minutes late and prior arrangements have not been made.

E. Fire and Disaster Drills

It is required by law that schools conduct fire drills. Our school conducts these drills monthly.

F. Lost and Found Procedure

All personal belongings that have been turned in as lost will be kept in the office. At the end of each month, unclaimed items will be distributed to the needy. If something is lost, it is important to claim the item as soon as possible.

G. Lunch and Snacks

Students will be given monthly lunch menus. Payments must be made in advance and can be paid weekly or monthly. Teachers will take a lunch count every morning. If a student is not purchasing a lunch, he/she is responsible to provide their own lunch. Students may bring a healthy snack and water to eat during recess (no candy).

H. Medical Information

The State of Arizona requires students entering any school within the state to have certification of immunizations received from the student's physician on file at the school. The student is required to have "immunizations appropriate for the child's age" by the first day of school.

The State of Arizona monitors our records on a yearly basis. Any time a student receives an additional immunization, please submit a current immunization form for the school records.

***Calvary Christian School will not accept children without full and updated immunizations or a complete, signed immunization waiver.**

CCS does not have licensed nurse on staff. We ask that if at all possible, all medication be administered at home. We know; there are situations and conditions that require medication to be given during the school hours. We will only administer medication prescribed by a doctor with a completed medication form, which is available in the office.

Parents should not send a sick child to school. Sick is defined as having a fever 100 or above (whether Tylenol brings the fever down or not the child should not be in school) or a contagious illness not on antibiotics over 24 hours. If a child becomes ill during the day, the parent will be notified to come to school to pick up the child.

I. Transportation/Field Trips

Calvary Christian School does not provide a bus system for the students.

Parent volunteers are encouraged to attend field trips whenever possible. The parent volunteers will provide transportation. Students will be unable to attend field trips unless a copy verifying the families insurance is on file in the school office.

Parent chaperones do not need to be in the classroom while the teacher prepares the class for the field trip.

Any volunteer driver will need to provide a copy of their driver's license and insurance card before transporting any student. Each parent of an affected student will also need to sign a permission waiver that ensures us that you are aware of and in agreement with the transportation arrangements.

Each student will be assigned a seat at the direction of the teacher. No changes will be made in vehicle assignments except by the teacher. All students will depart and arrive at the field trip in the vehicle to which they were assigned. A master copy of the seating will be left in the office. No side trips or stops are allowed.

XII. Salutes

We salute two flags and the Bible each morning before school. We salute the American Flag because we love the free country God has given us. The flag is a symbol to remind us of our job to be good citizens. The Bible teaches that we should respect our country and its leaders. We salute the Christian Flag because we love Jesus Christ, our Lord and our Savior and the Christian Flag is a symbol of what God has done for us.

SALUTE TO THE UNITED STATES FLAG

*I pledge allegiance to the Flag of the United States of America
and to the republic for which it stands, one nation under God,
indivisible, with liberty and justice for all.*

SALUTE TO THE CHRISTIAN FLAG

*I pledge allegiance to the Christian Flag and to the Savior
for whose kingdom it stands, one Savior, crucified, risen and
coming again, with life and liberty for all who believe.*

SALUTE TO THE BIBLE

*I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp
unto my feet, and a light unto my path. I will hide its words
in my heart that I might not sin against thee.*

XIII. Policy/Handbook Revisions

The Calvary Christian School Board reserves the right to change any policy if it is believed to be in the best interest of the school during the course of the school year. Parents will be notified if any change occurs.

The Department of Health Services regulates this facility. Inspection reports are available upon request.

Their address and phone number is:

Arizona Department of Health Services
150 North 18th Avenue, Suite 400
Phoenix, Arizona 85007
(602) 364-2539

XIV. Freedom In Christ

It is in the spirit of II Corinthians 3:17 and Galatians 5:16-18, 22-26 that we encourage your prayers for the Spirit of the Lord to fully and at all times have His hand on our school.

Is Jesus your Savior? Jesus Christ is the center of our school and He alone is the one who sets us apart. If you would like to discover this wonderful relationship for yourself, consider this simple prayer:

Lord, Jesus, today I invite you
into my heart as my Lord and Savior.
Please forgive me of all my sins.
Thank you for dying on the cross for me.
Jesus, help me to follow you all the days of my life.
Amen

And all things you ask in Prayer, Believing, you shall receive. (Matthew 21:22)